



## Clearwater Resource Conservation and Development Council, Inc.

### Council Meeting Minutes

Wednesday, November 28, 2018

2:00 p.m. to 4:00 p.m.

Brammer Building, Lewiston, ID

#### Attendees *(X indicates attendance)*

| COUNTY REPRESENTATIVES              |  | CITY REPRESENTATIVES                |  |
|-------------------------------------|--|-------------------------------------|--|
| <input checked="" type="checkbox"/> | Alan Martinson, Latah County, Secretary/Treasurer  | <input checked="" type="checkbox"/> | Brandy Sullivan, City of Moscow                            |
| <input checked="" type="checkbox"/> | Don Beck, Nez Perce County                         | <input type="checkbox"/>            |  |
| <input checked="" type="checkbox"/> | Denis Duman, Idaho County                          | AT-LARGE MEMBERS                    |  |
| <input checked="" type="checkbox"/> | John Smith, Clearwater County, President           | <input checked="" type="checkbox"/> | Tera King, Vice President                                  |
| <input checked="" type="checkbox"/> | Mike Ponozzo, Lewis County                         | <input checked="" type="checkbox"/> | Clyde Hanson   |
| OTHER                               |  |                                     |  |
| <input checked="" type="checkbox"/> | Barbie Miller, Executive Director, Clearwater RC&D | <input checked="" type="checkbox"/> | Heidi Tamm, Nez Perce NHP                                  |
| <input checked="" type="checkbox"/> | Janelle Poulsen, Office Assistant, Clearwater RC&D | <input checked="" type="checkbox"/> | Chris St. Germaine, Clearwater County Economic Development |
| <input checked="" type="checkbox"/> | Sarah Jacobson, University of Idaho                | <input checked="" type="checkbox"/> | Tony Snodderly, U.S. Senator Crapo's Office                |
| <input checked="" type="checkbox"/> | Connie Jensen-Blythe, Idaho County Weeds           | <input checked="" type="checkbox"/> | Marty Gardner, Efficient Public Collaboration              |

#### Call to Order

|                            |                       |    |         |
|----------------------------|-----------------------|----|---------|
| MEETING CALLED TO ORDER BY | John Smith, President | AT | 2:02 PM |
|----------------------------|-----------------------|----|---------|

#### Agenda Changes

|                      |   |             |              |        |   |
|----------------------|---|-------------|--------------|--------|---|
| REQUESTS             | The Council agreed to adjust the schedule to accommodate Barbie's arrival at 2:45 PM. |             |              |        |   |
| MOTION TO APPROVE BY | Denis Duman   | SECONDED BY | Mike Ponozzo | PASSED | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |

#### Approval of October 11, 2018 Meeting Minutes

|                         |                   |             |              |        |   |
|-------------------------|-------------------|-------------|--------------|--------|---|
| MINUTES WERE EMAILED ON | November 27, 2018 |             |              |        |   |
| CHANGES                 | None              |             |              |        |   |
| MOTION TO APPROVE BY    | Brandy Sullivan   | SECONDED BY | Mike Ponozzo | PASSED | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |

#### Treasurer's Report

|  |                |
|--|----------------|
| PRESENTED BY   | Alan Martinson |
| Alan Martinson presented the Treasurer's Report and the Transaction Report by Class, as of November 15, 2018. Alan described the details of the Report, including any discrepancies and negative balances. |                |

Executive Committee Votes by Email

|  |                                     |                              |
|--|-------------------------------------|------------------------------|
| <b>PRESENTED BY</b>  | Janelle Poulsen in Barbie's absence |                              |
| Public Collaborative Process (PCP) Fiscal Sponsorship with the understanding that the RC&D will not be able to donate services related to implementing the PCP's collaboration structure or other needs outside of the scope of fiscal sponsorship status. |                                     | Approved on October 23, 2018 |
| Note: After this approval the project changed its name to Efficient Public Collaboration.  |                                     |                              |
| Hiring of a temporary Recreations Program Assistant for 40 hours per week at \$13-\$15.75/hr (DOE) for 12 months.  |                                     | Approved on November 1, 2018 |

Project Updates

|   |                    |  |
|---|--------------------|--|
| <b>EFFICIENT PUBLIC COLLABORATION</b>   |                    |  |
| <b>PRESENTED BY</b>   | Marty Gardner      |  |
| Marty Gardner explained to the Council what the Efficient Public Collaboration project will entail. The project will allow easy access for the public to participate in making decisions on Forest Plan revision. There will be video conference technology in place for participants to view at any time and contribute their input on the subject at hand. Currently, there is no funding in place, but Marty Gardner is in the process of reaching out to donors for seed money. |                    |  |
| <b>CLEARWATER COUNTY ECONOMIC DEVELOPMENT</b>   |                    |  |
| <b>PRESENTED BY</b>   | Chris St. Germaine |  |
| Chris St. Germaine presented a letter regarding the closure of Steelhead fishing and its effects on Orofino's economy. The deadline for the letter is December 6, 2018, and she will be forwarding it to the Council.   |                    |  |
| <b>IGNITING INNOVATIONS</b>   |                    |  |
| <b>PRESENTED BY</b>   | Chris St. Germaine |  |
| In December 2017, Igniting Innovations was awarded a grant to purchase a 3D printer. They have received the printer and are currently working on training of the SolidWorks program that accompanies it. There was recently a 4-day hands-on, user-friendly class that 14 people attended. The hope is to begin having the classes on a monthly basis.  |                    |  |
| They applied for an Idaho National Laboratories grant for the purchase of a stand-alone desktop computer. This will help the efficiency and speed of the 3D printing.   |                    |  |
| <b>TWO DEGREES NORTHWEST</b>  |                    |  |
| <b>PRESENTED BY</b>   | Chris St. Germaine |  |
| Two Degrees Northwest: Where Art Meets the Land was awarded funding from a USDA Rural Business Development Grant, and they are using those funds to update their website. They are making significant progress on getting this task done.   |                    |  |
| <b>CLEARWATER BASIN YOUTH CONSERVATION CORPS</b>  |                    |  |
| <b>PRESENTED BY</b>   | Tera King          |  |
| <ul style="list-style-type: none"> <li>• The 2018 CBYCC program came in under budget. Barbie is allocating the expenses to the appropriate funding sources.</li> <li>• The Forest Service will be reviewing the CBYCC agreement and the Council will know more about the 2019 budget as it is fully analyzed.</li> <li>• There have been verbal agreements from all previous sponsors for the 2019 CBYCC season.</li> </ul>   |                    |  |

- Lauren Paterson is in the process of finishing up the 2018 CBYCC documentary. She sent it to Barbie and Tera for review and approval. This will be used for program outreach and recruitment.
- Connie Jensen-Blythe stated that there was a senior who participated in the 2018 CBYCC season that was thrilled about the work she had done with her crew, and she took an interest to the weeds surveying project. This motivated her to pursue an education and a potential career in the weeds field. She is currently enrolled in classes at Lewis-Clark State College, and the Idaho County Weeds Department may have an opening for her. This story reiterated that this is what CBYCC's main goal is: to encourage youth to gain knowledge on local resources and that they could gain a successful career from their experience in the program.

**CLEARWATER BASIN COLLABORATIVE**

**PRESENTED BY** Barbie Miller

CBC recently applied for a grant with Innovia. The application is still being reviewed, but there has been good feedback so far.

**General Updates**

**PRESENTED BY** Barbie Miller

- Barbie will be meeting with Marci Miller from Rural Roots about potential collaboration.
- A meeting with Forest Service personnel will be held in Potlatch, ID on November 30, 2018 to review all Forest Service agreements and get clarification on what the future holds in the Council's partnership with them. John Smith, Tera King, Alan Martinson, and Barbie Miller will all be attending in hopes to better the Council's understanding on allowable funds for all current and any future agreements.

**Strategic Planning Session**

**PRESENTED BY** John Smith and Barbie Miller

- John Smith has reached out to several contacts to invite them to future Council meetings. We hope to gain attendance from non-voting members as well as the younger generation. The Council's goal with this is to spread the word about what the organization does as well as bring more individuals to the table for ideas and input.
- This year's budget has been tightened and the Council needs to expand our name in order to increase our revenue for future growth. The Council discussed potentially increasing the indirect rate, sponsor contribution requests, and requesting more from larger projects that use more of the office staff's time.
- Lauren Paterson did several outreach sessions with the counties last summer and she created a list of potential project ideas. Barbie will be following up on those ideas.
- The Council agreed that in order to increase the amount of sponsor contribution requests, we will need to find a better way to explain to our supporters how donating could potentially help their local economies.
- The Council suggested that we attend meetings with the Idaho Association of Counties as well as the Idaho Association of Cities to reach out for potential project ideas and show them that by supporting the Council they can help provide jobs and improve resources.

Meeting Adjourned by John Smith at 4:00 p.m.