



Clearwater Resource Conservation and Development Council, Inc.

Council Meeting Minutes

Thursday, August 25, 2016

1:00 p.m. to 3:00 p.m.

Brammer Building, Lewiston, ID

Attendees (*X indicates attendance*)

CLEARWATER RC&D OFFICERS		COUNTY REPRESENTATIVES		AT-LARGE MEMBERS	
<input checked="" type="checkbox"/>	Jim Boland, President	<input checked="" type="checkbox"/>	Alan Martinson, Latah County	<input type="checkbox"/>	Malcolm Dell
<input checked="" type="checkbox"/>	Tera King, Executive Vice President	<input checked="" type="checkbox"/>	Bob Tippett, Nez Perce County	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Clyde Hanson, Vice President	<input checked="" type="checkbox"/>	Clyde Hanson, Idaho County		
<input checked="" type="checkbox"/>	Alan Martinson, Treasurer	<input checked="" type="checkbox"/>	Greg Johnson, Lewis County		
<input type="checkbox"/>	Ivy Dickinson, Secretary	<input checked="" type="checkbox"/>	John Smith, Clearwater County		
OTHER					
<input checked="" type="checkbox"/>	Barbie Miller, Interim Exec. Director, Clearwater RC&D	<input checked="" type="checkbox"/>	Alex Irby, Clearwater Basin Collaborative		
<input checked="" type="checkbox"/>	Chris St. Germaine, CCEDC	<input type="checkbox"/>	Kelli Rosellini, Clearwater Basin Collaborative		
<input type="checkbox"/>		<input type="checkbox"/>			

Call to Order

MEETING CALLED TO ORDER BY	Jim Boland, President	AT	1:00 p.m.
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Agenda Changes

REQUESTS	none
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Approval of June 30, 2016 Meeting Minutes

MINUTES WERE EMAILED ON	August 23, 2016				
CHANGES	Add note that Bob Tippett arrived at meeting at approximately 2:10 pm				
MOTION TO APPROVE BY	Clyde Hanson	SECONDED BY	Alan Martinson	PASSED	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Treasurer's Report

PRESENTED BY	Alan Martinson				
DISCUSSION	Alan Martinson presented the Treasurer's Report and the Transaction Report by Class, as of August 24, 2016. Alan described the details of the Report, including any discrepancies and negative balances, and stated that Barbie is processing the reimbursement requests. Alan and Barbie Miller noted that the CBYCC 2016 funds will be reconciled to various agreements once project income from the project partners is received. Barbie also noted that the Inland NW Food Network balance reflects a large donation from a fundraiser held in July.				
CONCLUSIONS	Motion to approve as presented				
MOTION TO APPROVE BY	Greg Johnson	SECONDED BY	Clyde Hanson	PASSED	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Executive Director’s Report

PRESENTED BY	Barbie Miller				
EXECUTIVE COMMITTEE VOTES BY EMAIL					
CBC contract Modification #10 for the CBC Ecological and Socio-Economic Data Collection and Analysis with Ecosystem Research Group (ERG)				Approved on July 14, 2016	
CBC contract Modification #3 for the CBC Aquatic Habitat Assessment and Fish Surveys with Stillwater Sciences				Approved on July 21, 2016	
Bio Control Rush Skeletonweed project				Approved on July 29, 2016	
Hire Anthony Hatcher as a CBC WHRI veg tech Crew Member at \$12.50 per hour with a start date of 8/8/16				Approved on August 3, 2016	
CBYCC USFS Participating Agreement Modification #5.				Approved on August 8, 2016	
Hire Elizabeth Musser as a CBC WHRI veg tech Crew Member at \$12.50 per hour with a start date of 8/15/16				Approved on August 10, 2016	
<p>Bob Tippettt reminded the Council that he does not participate in email voting because he does not agree that it is proper procedure to vote via email. There was some discussion regarding the need to provide the opportunity for public input before voting. Jim Boland stated that he reviewed the procedure with the attorney for the city of Moscow, and the attorney stated that the Council is on solid ground with email voting since it is not subject to open meeting laws and the By-Laws address email voting procedures. Tera King suggested that the Council review the policies for what the Council needs to approve, and what the Executive Director should have authority to approve.</p>					
ACTIVITIES, ACCOMPLISHMENTS, & UPDATES					
Barbie submitted the performance report for the BLM fire mitigation coordinator agreement.					
Barbie is finishing up the application for the new BLM communities at risk agreement.					

Dick Hodge Resignation

DISCUSSION	Dick Hodge resigned from his position as an At Large member of the Council in order to free up his time to enjoy his retirement. The Council members expressed their regrets to be losing him from the Council and reluctantly accepted his resignation.				
CONCLUSIONS	Motion to accept resignation.				
MOTION TO APPROVE BY	Clyde Hanson	SECONDED BY	Alan Martinson	PASSED	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

New Business

New Project Proposal – Igniting Innovations

PRESENTED BY	Chris St. Germaine, Clearwater County Economic Development Council (CCEDC)
DISCUSSION	On behalf of the CCEDA, Chris St. Germaine is requesting Council approval for a new project, entitle Igniting Innovation. CCEDC needs a fiscal sponsor in order to apply for the Idaho National Laboratory (INL) Technology Based Economic Development grant. The proposed project will host networking sessions in the mid-upper Clearwater valley quarterly for innovators and entrepreneurs to engage with each other and experts in relevant fields to assist them in turning ideas to reality or start-up business ventures. Chris will act as project coordinator. The Council will only need to provide fiscal sponsorship. CCEDC is requesting \$1,600.50 from INL. Frontier Communications will provide \$520 matching funds. CCEDC will contribute Chris’s project coordination as an in-kind donation.

CONCLUSIONS	Motion to approve the Igniting Innovation project.					
MOTION TO APPROVE BY	Bob Tippet	SECONDED BY	Tera King	PASSED	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
ACTION ITEMS				PERSON RESPONSIBLE	DEADLINE	
Finalize and submit application to INL				Barbie Miller		

Rush Skeletonweed USFS Cost Share Agreement Approval

PRESENTED BY	Alan Martinson					
DISCUSSION	The USFS cost share agreement will provide \$30,000 funding for research for bio control for rush skeletonweed.					
CONCLUSIONS	Motion to approve the USFS cost share agreement for \$30,000.					
MOTION TO APPROVE BY	Alan Martinson	SECONDED BY	Clyde Hanson	PASSED	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
ACTION ITEMS				PERSON RESPONSIBLE	DEADLINE	
Submit signed agreement to USFS				Barbie Miller		

Kelli Rosellini Professional Services Contract Renewal

PRESENTED BY	Alex Irby					
DISCUSSION	Alex Irby and Dale Harris propose a six-month extension to Kelli Rosellini's existing professional services contract.					
CONCLUSIONS	Motion to approve contract extension.					
MOTION TO APPROVE BY	Clyde Hanson	SECONDED BY	Greg Johnson	PASSED	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
ACTION ITEMS				PERSON RESPONSIBLE	DEADLINE	
Submit signed copy of contract to Kelli Rosellini				Barbie Miller		

Clearwater RC&D Annual Meeting Planning

PRESENTED BY	Barbie Miller					
DISCUSSION	The annual meeting is to be held in September. Tera King suggested that maybe the Inland Northwest Food Network may like to cater the dinner.					
CONCLUSIONS	Latah County will host the annual meeting and dinner on the regularly scheduled meeting date of September 22, 2016 in the evening. Barbie Miller will handle the arrangements. The Council will pay the meal costs for Council members. Guests will pay for their meals.					
ACTION ITEMS				PERSON RESPONSIBLE	DEADLINE	
Reserve location and caterer.				Barbie Miller		

Establish Nominating Committee for Election of Officers

PRESENTED BY	Jim Boland					
DISCUSSION	The Council needs to select a nominating committee for the election of new officers. Jim Boland and Greg Johnson stated that the committee assignments within their counties will be changing after the first of the new year. Jim Boland suggested that Council outreach to the counties and cities to recruit new Council members after the changes have been made. Tera King suggested that a group of Council members meet to discuss board development along with the other challenges the Council					

	identified in their strategic planning discussions. The committee will then present a strategic planning proposal to the Council at the annual meeting.
CONCLUSIONS	Tera King volunteered to lead a committee to begin a strategic planning process and nominate officers for elections. Jim Boland, Alan Martinson, Clyde Hanson, and Barbie Miller will participate on the committee.

Refill Financial Review Committee Vacancy

PRESENTED BY	Alan Martinson
DISCUSSION	The Financial Review Committee was composed of Alan Martinson, Ivy Dickinson, and Dick Hodge. With Dick’s resignation, there is now a vacancy.
CONCLUSIONS	Bob Tippett volunteered to fill the vacancy on the Financial Review Committee.

Old Business

Idaho Firewise 501(c)3 application status update

PRESENTED BY	Alan Martinson on behalf of Ivy Dickinson
DISCUSSION	Barbie Miller stated that Ivy reported that Idaho Firewise’s application for 501 (c)3 status will likely be approved within the next 2 weeks. Their current agreement with the BLM expires September 30, 2016. Idaho Firewise applied for their new BLM agreement with the assumption that they will be their own 501 (c)3 organization. Alan Martinson stated that Idaho Firewise will likely get their own office, so they will no longer be sharing in the rent.

CBC WHRI Program Update

PRESENTED BY	Alex Irby
DISCUSSION	<p>Alex Irby stated that the WHRI project is functioning very well. He is pleased that they currently have a full crew of vegetation technicians that are well qualified. He stated that the researchers for the project have requested additional funding for analysis at WSU, so the CBC is trying to secure the funding. They will have at least one more season of vegetation collection work to determine protein values. Barbie Miller stated that Zach Swearingen reported that the vegetation technicians will finish in mid-September, and the U of I student will continue into the fall to dry vegetation samples.</p> <p>The WHRI team is planning two fall elk captures – one on the Lochsa river, and one on the Salmon river. They will also do a recapture in the spring.</p> <p>Alex stated that the Rocky Mountain Elk Foundation will continue to support this program going forward.</p>

CBYCC Program Update

PRESENTED BY	Tera King
DISCUSSION	Tera reported that the CBYCC season wrapped up with an end-of-year BBQ on August 4. The CBYCC program partners and contractors met on August 5 for an after action review meeting. The CBYCC Youth Council is not expecting major changes but plan to make some minor program changes. Tera reported that the Idaho Department of Lands, Nez Perce tribe, and National Park Service have all expressed interest in hiring CBYCC crews next year. The work experience program through the Idaho Department of Labor is ending, but may be replaced by another program for disabled persons. The CBYCC Youth Council will have a couple planning meetings over the next couple months to prepare for next season.

	<p>Greg Johnson attended the CBYCC end-of-year BBQ. He said he was impressed with the number and variety of projects the crews completed. He also appreciated that personal skills that the youth learn in the process.</p> <p>Alex Irby noted that the CBYCC Youth Council needs to look for funding opportunities to replace the CFLRP funding that will be ending in a few years. Tera stated that the partnerships that the Youth Council has developed with various organizations is helping to diversify the funding. Tera said that the program is fully funded for 2017.</p> <p>Barbie Miller held exit interviews with each of the CBYCC crew members on the morning of the BBQ. She asked a variety of questions in regards to the work and what they gained from the experience. She said the overwhelming message she received is that they wanted to work harder. They appreciated the educational aspect of the experience and the opportunities to network with professionals in the industry. They also learned a lot about team work.</p>
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2016 National RC&D Conference Recap

PRESENTED BY	Clyde Hanson and Barbie Miller
DISCUSSION	<p>Clyde and Barbie attended the 2016 National RC&D conference in Reno, Nevada in July. Clyde reported that Rulon Gardner, two-time Olympic medalist and son of a National RC&D hall of fame inductee, was the keynote speaker at the conference. Barbie reported that the overarching theme of the conference was how to survive and regenerate post NRCS funding. Two main messages were to tap into youth and ag programs. There were also discussions about reestablishing relationships with the NRCS. Clyde and Barbie also reported that there was a moderated discussion regarding a proposal to change national board eligibility. Barbie and Clyde both expressed that it was very worthwhile to attend the conference. Barbie said that she learned a lot in the training sessions and made a lot of RC&D contacts.</p> <p>The Council previously questioned the value in maintaining memberships at the state, regional, and national levels. Barbie said that after attending the National Conference, she sees value in maintaining membership at both the regional and national levels, but is unsure of the value of maintaining membership at the state level. Barbie said that the national conference provided many opportunities for training and networking. The National RC&D benefits the local councils in that it is actively working to keep the RC&Ds active, growing, and represented. Tera King stated that she would like to know, for both the national and regional levels, what benefits the registration fees for the conference covers versus what the dues cover.</p>

Announcements

Alex Irby extended an invitation to the dedication of the GEM trail. It will be held in Elk City on October 1, 2016.
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Meeting Adjourned

MOTION TO ADJOURN BY	Greg Johnson	SECONDED BY	Tera King	PASSED	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	AT	3:10 p.m.
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