

CLEARWATER RC&D COUNCIL, INC.

MEETING MINUTES

March 26, 2015

Brammer Building, Lewiston, ID

1:15 p.m. to 3:15 p.m.

ATTENDANCE

Bob Tippet – President of Clearwater RC&D
Alan Martinson – Treasurer of Clearwater RC&D
Ivy Dickinson – Secretary of Clearwater RC&D
Clyde Hanson – Idaho County
Jim Boland – City of Moscow
Ken Roberts – At-Large Member
Dick Hodge – At-Large Member
Malcolm Dell – At-Large Member

CALL TO ORDER

~

INTRODUCTIONS

~

AGENDA CHANGES

- Bob Tippet called the meeting to order at 1:15 p.m. and introductions were made.
- *Ken Roberts moved to approve the minutes for February 26, 2015. Dick Hodge seconded. Motion passed.*

Treasurer's Report

- Alan Martinson presented the Treasurer's Report and the Transaction Report by Class, as of March 18, 2015.
- Alan described the details of the Report, including any discrepancies and negative balances, and stated that all of the reimbursements have been submitted.
- *Clyde Hanson moved to accept the Treasurer's Report. Ken Roberts seconded. Motion passed.*

NEW BUSINESS

Selkirk CWMA

- Alan reported that a friend of Ivy's (USFS employee on the Panhandle NF) had contacted her to see if the council might consider taking the Selkirk CWMA on as a project since Panhandle Lakes RC&D remains inactive.
- Ivy was going to pass Alan's contact information along to Jeremy so they can discuss the relationship that other CWMA's have with the council.
- Pretty similar to other CWMA's, so even though we had decided to not take on new projects until the new ED was in place, this one wouldn't be a difficult one to take on.
- Bob asked for some details about who does the work and Alan's role in managing these projects.
- *Clyde Hanson moves that we pursue finding out more information about this potential project. Ken Roberts seconded. Motion passed.*

Clearwater Basin Collaborative: YCC Project Manager Contract

- Tabled until next month as the contract was not quite ready for discussion and voting.

Policy and Procedures Manual Update

- Ivy went through and updated the personnel policy to ensure it reflected the benefits offerings that the board has been discussing via email.
- The medical section on page 7 was updated to reflect the \$200 medical insurance stipend we are offering.
- The paid leave section was updated to reflect an offering of 5 hours of paid leave per pay period (based on a twice monthly pay schedule). This can be used for vacation or sick time. Only 40 hours can be rolled over at the end of the fiscal year. Only 80 hours can be cashed out if employee leaves the employment of the Council
- Paid holidays increased from 7 per year to 10 per year. The days offered are consistent with state offerings.
- Bob asked for the reasoning behind switching to a twice monthly pay period. Cleaner for computing leave allocated per pay period. Lucas and Co. recommended this.
- *Ken Roberts moved to approve the updated personnel policy as written. Jim Boland seconded. Motion passed.*

OLD BUSINESS

Executive Director Transition

- Bob reported that he has participated in 2 of 3 interviews, but has had to take a step back from the ED search for personal reasons. He asked Alan and Ivy to provide the update.
- Four interviews were planned, 1 candidate asked for their application to be removed from consideration, three interviews were conducted. All three candidates were strong candidates, but committee was unanimously in favor of offering the position to Renée Hill.
- An initial offer was presented to Renée on 3/13/15. She asked for some negotiation of salary offered. The board discussed and voted on salary as well as benefits offerings via email. A final written offer was mailed to Renée on 3/22/15, and Renée verbally accepted on 3/26/15.
- Renée is planning to start work full-time on 4/20/15. She will complete two days of training with Drew.
- *Malcolm Dell moved to approve the hiring of Renée Hill as the new ED of Clearwater RC&D. Ken Roberts seconded. Motion passed.*

Spring 2015 Idaho RC&D Association Conference - Recap

- Actual meeting occurred on Friday March 6th 10am MST.
- Malcolm reported that meeting went well (no technical difficulties thanks to training sessions), and there was good participation.
- Seems like this will be a great alternative to traveling long distances for face to face meetings.

Inland Northwest Food Network

- Drew forwarded an email around to the Council from the INFN asking if the Council would be willing to sponsor one of their events.
- The board discussed via email, and felt they didn't necessarily want to just sponsor a single event, but that they would consider a donation of seed money to the organization.
- *Malcolm Dell moved to provide the Inland Northwest Food Network with \$200 seed money to use as they see fit. Alan Martinson seconded. Motion passed.*

Officers Biographies & Photos

- This item will be tabled until a new ED starts.

COMMITTEE REPORTS

Financial Review Committee

- No updates were presented.

Forestry/Fire Committee

- There were two Wildfire Mitigation Awards presented to recipients in Idaho this week at the Reno WUI conference.
- Idaho Governor just signed a multi-state proclamation declaring May as Wildfire Awareness Month.

Agriculture Committee

- Just waiting for funding to be moved into cost-share agreements to start work on the CWMAs

Sustainable Resources Committee

- No updates were presented.

The meeting adjourned at 2:30 p.m.