



# CLEARWATER RESOURCE CONSERVATION AND DEVELOPMENT COUNCIL, INC.

PO BOX 9576 • MOSCOW, ID 83843 • CLEARWATERRC.D.ORG • (208) 883-4471

---

## REQUEST FOR QUOTATION AND QUALIFICATIONS

### Clear Creek Cross-Drain Culvert Data Collection

**Deadline: 8:00 a.m. PST August 6, 2018**

---

#### INTRODUCTION

The Clearwater Resource Conservation and Development Council, Inc. (RC&D) is a non-profit organization that sponsors the Clearwater Basin Collaborative (CBC).

The CBC is a collaborative effort comprised of representatives from local and state governments, conservation groups, timber products industry, motorized interests, sportsmen, and local citizens. Our vision is to enhance and protect the ecological and economic health of the forests, rivers and communities within the Clearwater Basin. For further information about us, please visit our website at [www.clearwaterbasincollaborative.org](http://www.clearwaterbasincollaborative.org).

In March of 2009, President Obama signed the Forest Landscape Restoration Act (FLRA) into law under Title IV of the Omnibus Public Lands Act of 2009, establishing the Collaborative Forest Landscape Restoration Program (CFLRP) (<http://www.fs.fed.us/restoration/CFLRP/>). The purpose of CFLRP is to implement and monitor collaborative, science-based ecosystem restoration of priority forest landscapes over a 10-year period. The Clearwater Basin's Selway - Middle Fork CFLRP Project is one of twenty-three selected nationwide for inclusion in this program.

A crucial component of the CFLRP involves a multi-party monitoring, evaluation, and accountability process to assess the positive or negative ecological, social and economic effects of the CFLRP-funded treatments. Monitoring will be used in an adaptive management framework to ensure that forest restoration treatments meet ecological, social, and economic objectives. Monitoring projects are directed and reviewed by the Selway-Middle Fork CFLRP Monitoring Advisory Committee comprised of local experts from state and federal agencies, the CBC, universities, the Nez Perce Tribe, local organizations, and private contractors.

#### PROGRAM OVERVIEW

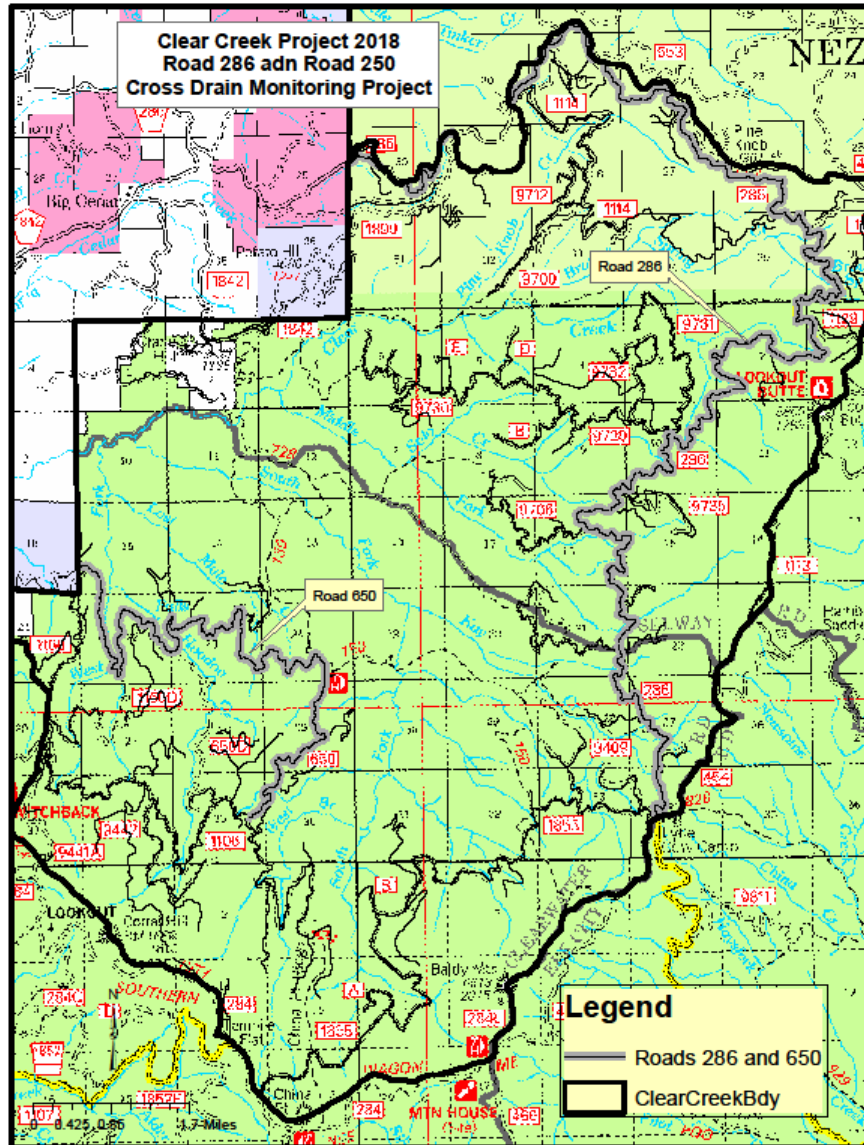
The objective of the Selway-Middle Fork CFLRP Project's ecological monitoring activities is to document the degree to which various restoration treatments within the CFLRP project area achieve their ecological and watershed health objectives.

The specific goal of the cross drain data collection project is to satisfy the requirements of the Clear Creek Integrated Restoration Project Supplemental Environmental Impact Statement proposed monitoring requirements by collecting baseline data prior to project implementation.

## LOCATION

The project is located within the CBC's Selway-Middle Fork CFLRP project area (portions of the Clearwater and Nez Perce and Bitterroot National Forests).

This monitoring project includes Forest Road 286 beginning at Road 653 and ending at the junction of Road 464 (23 miles) as well as Forest Road 650 beginning at the Forest boundary (junction with Road 1160) and continuing to the junction of Road 1106 (10 miles).



## PERFORMANCE PERIOD

The term of the contract will begin upon execution of the contract and end on September 28, 2018. All data sheets, waypoints, and photos must be delivered by this date for final payment.

## SCOPE OF WORK

Locate every cross drain culvert on the specified sections of Roads 286 and 650. There is approximately 190 cross drain culverts on Road 286 and 155 cross drain culverts on Road 650 where data would be collected. *GPS locations of known locations will be provided, but contractor should not rely on these locations only. Additional culverts may be unmapped.*

At each location:

- Take a GPS point. Record the road number, culvert number (in order of those measured), and the latitude and longitude on the data sheet provided. Example: 286-05 represents the 5<sup>th</sup> culvert measured on Road 286. Name the GPS waypoint using the road number and culvert number format.
- Examine the outlet end of the culvert for sediment that has fallen out of the pipe and collected below it.
- Measure the length and width of the sediment track and record information on the data sheet provided.
- Note whether or not the sediment track or erosion track reaches a stream channel. If it does, measure the distance to that stream channel and take a GPS point at the point of intersection. Name the GPS point according to the road number, culvert number format and add "SC"(e.g. 286-05SC).
- Take pictures of the sediment track on every 10<sup>th</sup> culvert monitored. Record the culvert ID# and photo number on the data sheet provided.
- Take pictures of **ALL** sediment tracks that have reached a stream channel. Pictures should document the point of entry where a sediment or erosion track reached a stream channel.

Note: Each photo will include a GPS location (latitude and longitude) in the photo and the road and culvert number using the naming format described above (e.g. 286-05). A whiteboard or piece of paper with the information written on it will suffice as long as it is clear.

## SUPPLIES AND EQUIPMENT FURNISHED BY THE NEZ PERCE-CLEARWATER NATIONAL FOREST

- Map
- GPS locations of known cross drains
- Data sheets

## CONTRACTOR REQUIREMENTS AND RESPONSIBILITIES

Should your submission be accepted, you will perform as an independent contractor, and shall comply with all state and federal laws, rules, and regulations relating to performance of work under the contract. Under no circumstances will contractor be considered or deemed an employee of the Clearwater RC&D Council or its partners.

Contractor will provide the following:

- Contractor is responsible for their own transportation. Contractor will be required to hold a valid driver's license.

- Certificate of liability insurance in the face amount not less than \$1,000,000.00 per occurrence.
- Raw data with all GPS points and shapefile or other downloadable format for GIS use. Pictures will be labeled with date and culvert identification number. Information will be provided at the completion of the survey of each road.
- First invoice to be submitted upon completion of 50% of scope of work. Final invoice to be submitted within 30 days of completion of the project.

## **SUBMISSION CONTENT AND FORMAT REQUIREMENTS**

To be considered, a completed quotation form and accompanying qualification information must be submitted on time and must include the information listed below.

At minimum, the submission should include the following information:

- Cover letter
- Summary of experience and qualifications and/or resume of the applicant
- Completed RFQQ form (attached)

## **SELECTION PROCESS AND EVALUATION CRITERIA**

The selection committee will review qualifications and quotes as submitted and reserves the right to reject any and all. The selection committee also reserves the right to request interviews with selected applicants. This solicitation does not commit the Clearwater RC&D Council to pay any costs incurred by the applicant in the preparation or presentation of the proposals or quotations, including any interview time and expense.

## **SUBMISSION OF RFQQ MATERIALS**

Please submit via email by **8:00 a.m. PST August 6, 2018**, as a single pdf file to:

Barbie Miller, Executive Director  
 Clearwater Resource Conservation and Development Council, Inc.  
[barbie@clearwaterrcd.org](mailto:barbie@clearwaterrcd.org)

Review of RFQQ materials will take place soon after the closing date. Applicants will be notified of the status of their quote within two weeks of the closing date. If you have questions regarding this RFQQ, please contact:

Barbie Miller  
[barbie@clearwaterrcd.org](mailto:barbie@clearwaterrcd.org)  
 (208) 883-4471

**RFQQ – Clear Creek Cross Drain Data Collection**

**Nez Perce – Clearwater National Forests**

The Clearwater RC&D Council reserves the right to reject any and all quotations.

NAME OF CONTRACTOR \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY, STATE, ZIP \_\_\_\_\_

TELEPHONE \_\_\_\_\_ FAX \_\_\_\_\_ EMAIL \_\_\_\_\_

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

**Cost Quotation:**

Please submit a total lump sum quote for all portions of work described in the RFQQ. If there are other items you wish to list separately for clarification, please include a description and cost at the bottom. Please note this quotation is considered a lump sum price to complete the entire scope of work.

Total Cost to Perform Scope of Work \$ \_\_\_\_\_  
(Quote should include all labor, supplies, mileage, etc.)

Other Miscellaneous Expenses – Specify Item and Cost \$ \_\_\_\_\_ per Unit

---

---

---

---