



Clearwater Resource Conservation and Development Council, Inc.

Council Meeting Minutes

Wednesday, January 16, 2019

1:00 p.m. to 4:00 p.m.

Brammer Building, Lewiston, ID

Attendees *(X indicates attendance)*

COUNTY REPRESENTATIVES		CITY REPRESENTATIVES	
<input type="checkbox"/>	Alan Martinson, Latah County, Secretary/Treasurer	<input checked="" type="checkbox"/>	Brandy Sullivan, City of Moscow
<input checked="" type="checkbox"/>	Don Beck, Nez Perce County	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Denis Duman, Idaho County	AT-LARGE MEMBERS	
<input checked="" type="checkbox"/>	John Smith, Clearwater County, President	<input checked="" type="checkbox"/>	Tera King, Vice President
<input checked="" type="checkbox"/>	Mike Ponozzo, Lewis County	<input checked="" type="checkbox"/>	Clyde Hanson via conference call
OTHER			
<input checked="" type="checkbox"/>	Barbie Miller, Executive Director, Clearwater RC&D	<input checked="" type="checkbox"/>	Leslie Anderson, Hells Canyon Recreation Collaborative
<input checked="" type="checkbox"/>	Janelle Poulsen, Office Assistant, Clearwater RC&D	<input checked="" type="checkbox"/>	Rebecca Payne, APOD Theatre Productions
<input type="checkbox"/>		<input checked="" type="checkbox"/>	Tony Snodderly, U.S. Senator Crapo's Office
<input type="checkbox"/>		<input checked="" type="checkbox"/>	Marty Gardner, Efficient Public Collaboration

Call to Order

MEETING CALLED TO ORDER BY	John Smith, President	AT	1:00 p.m.
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Agenda Changes

REQUESTS	None				
MOTION TO APPROVE BY	Denis Duman	SECONDED BY	Don Beck	PASSED	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Approval of November 28, 2018 Meeting Minutes

MINUTES WERE EMAILED ON	January 15, 2019				
CHANGES	None				
MOTION TO APPROVE BY	Clyde Hanson	SECONDED BY	Denis Duman	PASSED	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Treasurer's Report

PRESENTED BY	Barbie Miller in Alan Martinson's absence				
Barbie Miller presented the Treasurer's Report and the Transaction Report by Class, as of December 31, 2018. Barbie described the details of the Report, including any discrepancies and negative balances.					
MOTION TO APPROVE BY	Denis Duman	SECONDED BY	Mike Ponozzo	PASSED	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Executive Director’s Report

PRESENTED BY	Barbie Miller	
EXECUTIVE COMMITTEE VOTES BY EMAIL		
Signature in support of the Clearwater County Economic Development letter to NMFS Sustainable Fisheries Division.	Approved on December 4, 2018	
Renew office space lease with the City of Potlatch.	Approved on December 14, 2018	
GENERAL UPDATES		
<ul style="list-style-type: none"> • Barbie stated that going forward, she would like the Council members to consider using the meetings for collaboration, communication, and connection and she has added time on the agenda for member updates. This will allow the Council members to share what has been going on in their region. This could also potentially bring up any questions, comments, and ideas related to strategic planning. • Barbie also added time on the meeting agendas for updates from all project leads that want to participate in any future meetings. • Beginning in January 2019, Barbie will be processing all payroll through QuickBooks. This will save the Council money and save time for office staff. • Due to increase payroll tax liability in 2018, the IRS is now requiring the Council to be on a semi-weekly deposit schedule rather than monthly. This will require expedited payment that will not fit into the routine check run process. Since payroll taxes are inherently approved with payroll, the Financial Review Committee (FRC) approved a new process for the 941 tax deposits. The deposits will now be processed electronically through the payroll system, and Barbie will email a report to the FRC upon completion. • Barbie has been in contact with Harris & Co. regarding scheduling the annual audit. It is projected to be the last week in February. Hale Fields from the new Coeur d’Alene office will assist David Hegstrom from the Meridian office with the audit. • Barbie is in the process of updating the signature cards for the Umpqua bank accounts to reflect the new officers. • Barbie has been in contact with Marci Miller from Rural Roots regarding collaboration. They will be meeting Friday, January 18, 2019 to discuss this further. 		

Member Updates

NEZ PERCE COUNTY		
PRESENTED BY	Don Beck	
<ul style="list-style-type: none"> • Don Beck stated that several fire mitigation projects are in progress in his county, including Peck Fire Mitigation and the Maggie Creek Fire Response Guide. The Maggie Creek FRG is being developed through the Council’s BLM Community Fire Assistance agreement. • There is a potential project in the Redbird and Waha area. 		
LEWIS COUNTY		
PRESENTED BY	Mike Ponozzo	
<ul style="list-style-type: none"> • Mike Ponozzo stated that Damon King, who is a retired employee of the Department of Fish and Game, has applied for a Waterway Improvement Fund Grant (WIF Grant) to rebuild the Kamiah boat ramp and put in a vault toilet. Lewis County submitted a letter of support for this grant, and Damon King will be meeting with other commissioners in Clearwater and Idaho county to request support. This is potentially a project the Council could work with – oversight of funds, hiring contractors, etc. 		

IDAHO COUNTY	
PRESENTED BY	Denis Duman
	<ul style="list-style-type: none"> The BLM secured drawing and engineering plans for improvement of 6 boat ramps between Pine Bar on the Salmon River, Hammer Creek, and Riggins. They are in pursuit of environmental approval and will begin the Pine Creek ramp as the weather permits. Idaho County granted \$80,000 for this project, and the BLM will fund the remaining \$17,000 to complete it.
CLEARWATER BASIN COLLABORATIVE - CFLRP	
PRESENTED BY	Tera King
	<ul style="list-style-type: none"> Tera King noted that the Farm Bill was recently passed, and in result, the CFLR agreement was reauthorized. There were no statements regarding funding at this time. Mineral County Restoration in Montana reached out to Tera with interest in the Council's help for a CFLRP proposal. Barbie asked for any input on this and the Council agreed that expanding to outlying counties and states could potentially be of interest, but our main five counties will need to maintain priority. There were concerns expressed about distance and working with the Region 1 Forest Service.
CLEARWATER COUNTY	
PRESENTED BY	John Smith
	<ul style="list-style-type: none"> John noted that he would like to see other Council members reaching out to newly elected officials that may not know what the RC&D does. The Council discussed ways to approach elected officials and invite them to city and county meetings, as well as RC&D Council meetings. Clearwater County has been working with a private land owner regarding the repairs of the railroad line that runs through the JP Mill. This is a \$5,000,000 project that the RC&D could potentially take on. The Council discussed the pros and cons of the project and how the logistics would work if they took it on.
CITY OF MOSCOW	
PRESENTED BY	Brandy Sullivan
	<ul style="list-style-type: none"> Brandy discussed a potential project in Moscow regarding a gentleman that has a business doing guided fishing trips who has expressed interest in creating a new project for river tours specifically for children. She will be following up with him.

Project and Partner Updates

HELLS CANYON RECREATION COLLABORATIVE	
PRESENTED BY	Leslie Anderson
	<ul style="list-style-type: none"> Leslie Anderson spent some time updating the Council on obstacles they have recently faced for funding through various resources. The last HCRC meeting was in Riggins on December 7, 2018, to review accomplishments and current volunteer efforts for Pittsburgh Landing. It was a well-attended meeting that had representation from three congressional delegation representatives, Idaho Department of Parks and Recreation, Idaho Power, Forest Service, and the Army Corps of Engineers. HCRC received \$125,000 in funds from the Idaho Department of Parks and Recreation in July of 2018 to replace the potable water system and for routine maintenance for Pittsburgh Landing. Fiscal year 2019 HCRC sponsor contribution letters have been sent out. There is a pending grant application with Idaho Land Trust. Due to the furlough, it has been difficult for HCRC to move forward with Forest Service projects.

EFFICIENT PUBLIC COLLABORATION (EPC)	
PRESENTED BY	Marty Gardner
<ul style="list-style-type: none"> EPC has officially kicked off their first trial run project. The Zoom subscription is set up, and the collaborative group and committees have been selected. They have released it to the public and are working through any challenges that may arise. The project is regarding the Nez Perce-Clearwater National Forest, specifically the Great Burn area of interest. They will be looking at the area and determining the best strategy for the public good, with the hope to meet a deadline in March for this project. Once a conclusion is made, the collaborative will write up a formal document containing recommendations, everyone that participated in the discussions, and any minority opinions. They will then present the document to the Forest Service as a recommendation. Marty has attended meetings with several larger organizations recently in hopes to recruit them participate in the collaborative. He believes that more support from varying organizations will help bring people and opinions together for input on the topics that are being approached. Both Clearwater County and Idaho County have generously donated \$500 each for seed money for the project. Marty is awaiting responses from Nez Perce County and Latah County to see if they would like to donate funds. There are three meetings scheduled in January to help the collaborative start moving forward. Marty received help from Lewis-Clark Community College to begin setting up the EPC website. 	
SENATOR CRAPO'S OFFICE	
PRESENTED BY	Tony Snodderly
<ul style="list-style-type: none"> Senator Crapo's office has been affected by the current furlough. Senator Crapo has been elected to sit on the same committees as last year. He is Chairman of the Banking and Housing committee, and he is on the Judiciary and Budget Committees. He is not on the Indian Affairs Committee at this time. 	
CLEARWATER BASIN COLLABORATIVE	
PRESENTED BY	Barbie Miller
<ul style="list-style-type: none"> On December 3, 2018, Kelli Rosellini resigned from her position as the CBC coordinator. She will continue to work with the Council regarding the Hells Canyon Recreation Collaborative. There was a meeting scheduled with the Forest Service on January 10, 2019, but it was cancelled until further noticed due to the current furlough. This meeting will help the Council move forward with CFLR work and provide a clearer view on what the upcoming CBYCC funds will be. Barbie provided the Council with a document that provides additional updates for this project. 	
IGNITING INNOVATION	
PRESENTED BY	Barbie Miller
<ul style="list-style-type: none"> Igniting Innovations was awarded the INL grant to purchase a new desktop computer for the 3D printer. This will be set up in the Clearwater County Economic Development building. Barbie provided the Council with a document that provides additional updates for this project. 	
RECREATION INTERPRETIVE PROGRAM SUPPORT (RIPS)	
PRESENTED BY	Barbie Miller
<ul style="list-style-type: none"> Chrysann Jaeger was hired for the RIPS program, and she is currently working on signage and electronic tour sites along historic routes. Barbie provided the Council with a document that provides additional updates for this project. 	

Request for Fiscal Sponsorship – APOD Productions

PRESENTED BY	Barbie Miller & Rebecca Payne			
DISCUSSION	<ul style="list-style-type: none"> • Rebecca Payne presented her application and request for Fiscal Sponsorship with the Clearwater RC&D. She introduced herself and gave the Council some background on who she is and the experience she has had with theatre over the last 25 years. Rebecca and her husband started APOD Productions in 2011 when they did 9 fully staged plays and musicals in Potlatch over the course of three years. These plays were volunteer shows that funded themselves. • As a project, she would like to offer classes, workshops, staged plays and musicals to the local rural areas. The mission for this project is to bring the arts to the children and adults of the rural Palouse region. • Board members have been selected and all are directly and actively involved with the project. • Rebecca is looking at doing future plays at the Viola Community Center, but she eventually wants to expand with smaller performances to other rural areas. 			
CONCLUSIONS	Motion to approve fiscal sponsorship for APOD Productions.			
MOTION TO APPROVE BY	Denis Duman	SECONDED BY	Tera King	PASSED <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Strategic Planning Session

PRESENTED BY	Barbie Miller
<ul style="list-style-type: none"> • Barbie requested and the Council agreed to cancel the strategic planning session for this meeting so staff can focus on time-consuming projects, including wrapping up allocations for the 2018 CBYCC season, preparing up for the 2019 CBYCC season, preparing for the annual audit, and sending out sponsor contribution requests for fiscal year 2019. • Barbie reviewed the financial processes between the Council and its projects because some Council members were unsure of how the administration piece of the organization works. 	

Meeting Adjourned by John Smith at 2:40 p.m.