



Clearwater Resource Conservation and Development Council, Inc.

Council Meeting Minutes

Thursday, July 27, 2017

1:00 p.m. to 2:30 p.m.

Brammer Building, Lewiston, ID

Attendees (*X indicates attendance*)

COUNTY REPRESENTATIVES		CITY REPRESENTATIVES	
<input checked="" type="checkbox"/> Alan Martinson, Latah County, Secretary/Treasurer		<input type="checkbox"/> Art Bettge, City of Moscow	
<input checked="" type="checkbox"/> Bob Tippet, Nez Perce County		<input type="checkbox"/>	
<input checked="" type="checkbox"/> Clyde Hanson, Idaho County, Vice President		AT-LARGE MEMBERS	
<input type="checkbox"/> John Smith, Clearwater County		<input type="checkbox"/> Malcolm Dell	
<input checked="" type="checkbox"/> Mike Ponozzo, Lewis County		<input checked="" type="checkbox"/> Tera King, President	
OTHER			
<input checked="" type="checkbox"/> Barbie Miller, Executive Director, Clearwater RC&D		<input checked="" type="checkbox"/> Irene Bain, Office Assistant, Clearwater RC&D	
<input checked="" type="checkbox"/> Kelli Rosellini, Clearwater Basin Collaborative		<input checked="" type="checkbox"/> Alex Irby, Clearwater Basin Collaborative	
<input checked="" type="checkbox"/> Randy Doman, Clearwater Basin Collaborative			

Call to Order

MEETING CALLED TO ORDER BY	Tera King, President	AT	1:05 p.m.
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Agenda Changes

REQUESTS	None
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Approval of May 25, 2017 Meeting Minutes

MINUTES WERE EMAILED ON	July 26, 2017				
CHANGES	None				
MOTION TO APPROVE BY	Clyde Hanson	SECONDED BY	Alan Martinson	PASSED	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Treasurer's Report

PRESENTED BY	Alan Martinson				
DISCUSSION	Alan Martinson presented the Treasurer's Report and the Transaction Report by Class, as of July 26, 2017. Alan described the details of the Report, including any discrepancies and negative balances.				
MOTION TO APPROVE BY	Clyde Hanson	SECONDED BY	Mike Ponozzo	PASSED	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Executive Director’s Report

PRESENTED BY	Barbie Miller	
EXECUTIVE COMMITTEE VOTES BY EMAIL		
Modification 1 to Forest Service agreement 16-CS-046. This modification is to add \$358,655 in funding for CFLRP monitoring and support.		Approved June 5, 2017
New contract and Scope of Work from the Idaho Department of Lands in the amount of \$3,000. This contract is to hire a Kooskia CBYCC crew to perform field work including stocking surveys, handline construction, and road brushing.		Approved June 16, 2017
Modification 4 to Forest Service agreement 14-PA-006. This modification is to add \$3,000 in funding for herbicide for the Palouse Cooperative Weed Management Area.		Approved June 20, 2017
New Forest Service cost share agreement 17-CS-11011700-035 to replace the CBC’s Region cost share agreement. This agreement will provide \$96,230.20 in funds to support CBC operations—the salaries for the CBC co-chairs, facilitator, and coordinator, and some of their overhead expenses.		Approved June 21, 2017
Approval for Modification 7 to the CBYCC 14-PA-071 Forest Service agreement to add \$5,170 in funding for wilderness trail crew per diem and to support an additional information assistant position.		Approved July 19, 2017
Approval for Modification 1 to the CBC 17-CS-035 Forest Service agreement to add \$41,404 in funding for the CBC’s role in supporting the Nez Perce-Clearwater NF VOEDA project.		Approved July 19, 2017
Modification 8 to the CBC 13-CS-042 Forest Service agreement to add \$11,000 in funding for elk capture activities.		Approved July 25, 2017
Modification 1 to the Rush Skeletonweed 16-CS-060 Forest Service agreement to add \$23,475 in funding for rush skeletonweed biocontrol research.		Approved July 25, 2017
INLAND NW FOOD NETWORK PROJECT UPDATE		
INWFN is applying for their own 501c(3) status. They have received state non-profit status and will apply for federal non-profit status as soon as they have the \$400 to do so. Funds have been down due to a drop in membership and donations. They have applied for a \$1,500 grant for their Power of Produce program and should know this week if they will be awarded the grant. They will be receiving a \$5,100 check next week from the registration of the Farm to Table event, which had a lot of up-front expenses.		
TWO DEGREES NORTHWEST PROJECT UPDATE		
Lorie Higgins (U of I) sent a proposal to the Council for a grant that they want to apply for. The Council expressed support of the grant application. Barbie will be work with Lorie to provide the needed documentation to submit the grant application by August 22. This grant will allow them to use the funds they already have in the Two Degrees Northwest account to pay for website development and printing expenses that not allowable under the new grant and to help them update the Artisan Trail Guide.		

National RC&D Update

PRESENTED BY	Clyde Hanson	
DISCUSSION	<p>Western RC&D voted to approve the Bylaw changes that have been in the works for some time at their last meeting.</p> <p>Andrew Gordon sent an email on July 20, 2017, indicating that he will be leaving his position as National RC&D CEO. He requested that each RCD collect a small handful of soil to mail to him,</p>	

	signifying that we all share the same earth. Clyde suggested we send him several samples—from the Palouse, Salmon River, Seven Devils, Grangeville and other assorted places in our area.
CONCLUSIONS	Tera asked that council members gather soil samples in a sealed bag, labeled with collection location, and bring them to the next Council meeting.

CBYCC Update

PRESENTED BY	Tera King and Barbie Miller
	<p>Barbie reported that there have been challenges and some employee turnover on the CBYCC crews, but it has been a successful season.</p> <p>There was a last-minute position added—a front line administrative helper for the Forest Service. With the addition of this position and the wilderness trail crew, the CBYCC program has expanded this season without additional overhead expense, something that the Forest Service applauded.</p> <p>There was one worker’s compensation claim in the season. The crew member has not yet been medically released to return to work, but has been invited to participate in the year-end activities.</p> <p>The year-end BBQ is coming up next week to honor the crews and celebrate their accomplishments. Wednesday will include exit interviews and practice by the crew members for logger sports competition to be held on Thursday. The Department of Labor will also be there Wednesday, helping them update and improve their resumes and with career planning. Thursday morning will be the logger sports competition, and the BBQ will be at noon, followed by presentations and awards.</p> <p>Tera and Barbie will meet with the crew leaders on Thursday and the program partners on Friday to review the season.</p> <p>This year brought some changes as some responsibilities for hiring were shifted from Framing our Community to Barbie, and there will be ongoing discussions for possible organizational changes for next year.</p> <p>Tera reported that there was positive, supportive feedback about the CBYCC from the Corp of Engineers and other partners.</p> <p>Tera reported that she is developing a brochure and is utilizing Facebook for outreach. Facebook has worked out well, and there has been more traffic than last year. The brochure is intended to be specific to fundraising without superfluous language as to who supports the program, but more about what we do. She asked for Council feedback to her on the brochure before next week. The hope is that one of the county commissioners will deliver the messaging from the brochure during the closing of the BBQ; not to necessarily ask for donations, but to stress that this is our program and what we are doing in Lewis, Idaho, and Clearwater counties.</p> <p>Tera stated that the CBYCC program needs to consider other options for vehicles for upcoming seasons. The Forest Service has provided the vehicles to date, but each year has brought uncertainty regarding availability.</p> <p>Several news publications will be publishing articles on the CBYCC.</p>

Matching Contribution for CBYCC Program

PRESENTED BY	Tera King and Barbie Miller
DISCUSSION	The CBYCC 14-PA-071 agreement requires that the program contribute 20% of the overall expenses. This matching contribution is usually provided through cash and in-kind donations from non-federal program partners and the Council. Barbie reported that the last two years, the Council donated 50% of the Council staff time that was spent on the CBYCC project and billed the CBYCC for the other 50%. The Council also contributed the travel expenses. Last year the 50% contribution to

	<p>the program amounted to about \$3,000. We are probably looking at double that for this year. There is at least 100 more staff hours spent so far this year, and there will be at least 35-40 more hours needed to finish out the season. Barbie's year-to-date CBYCC travel expenses for interviews and orientation total \$610.</p> <p>Barbie's and crew payroll and expenses are paid out of the operating budget and at the end of the season it is totaled up and distributed to the appropriate agreements.</p> <p>A question arose about the CBYCC tools and equipment accumulated over the past few years and this year. The Council owns all the tools and equipment, and they are stored at the Kooskia ranger station. This year, the program spent more on tools. In the past, the Forest Service had supplied more tools, but now the crews are better equipped and prepared with their own tools. Additionally, the CBYCC upgraded to better, longer-lasting hats this year.</p>
<p>CONCLUSIONS</p>	<p>The Council requested that Barbie present a final report of staff time and expenses at the August Council meeting in order to determine the matching contribution for this year.</p>

WHRI Vegetation Sampling Program Update

<p>PRESENTED BY</p>	<p>Barbie Miller and Kelli Rosellini</p>
	<p>Barbie sent out an email the middle of July indicating that we anticipated refilling a field botanist position because a crew member would be leaving early. Unfortunately, that employee was dismissed, but the position was refilled right away.</p> <p>Another crew member resigned due to receiving another job. That position has also been refilled, and the new employee will start work on August 14, 2017.</p> <p>The WHRI program is considering extending the season through the first week of October, depending on the condition of collection locations.</p> <p>Kelli Rosellini passed out information with progress highlights of the WHRI program. At the advice of Drs. John and Rachel Cook, premier biologists contracted under the WHRI program, the program's executive team would like to use a grad student at Washington State University to assist with the lab analysis, process the samples, and run some of the initial modeling. The grad student they would like to use is Deborah Blanscet, and she is currently one of the crew leaders. She would remain employed through December to prepare and process the samples. In January, she will start her master's program. Her supervisor will be Dr. Lisa Shipley who explained that when a student goes through the master of science program, they have a sponsor and have a real-world project to work on. The WHRI program participation covers both of those requirements. Drs. John and Rachel Cook will ensure that everything is done correctly as it will be their names as well as Deborah's on the publication. Five manuscripts will result from this work.</p> <p>There are a couple of specific advantages to the program in this arrangement. One is that the student will be able to process the samples herself instead of our waiting in line for the results. Secondly, if the program sponsors her as a grad student, the cost of those samples will decrease.</p> <p>A Memorandum of Agreement (MOA) was prepared and sent to the Council members for review on July 26, 2017. Using an MOA as opposed to a contract greatly reduces the overhead of the project—approximately 40% overhead with a contract as opposed to 8% overhead with an MOA. The budget for this will be \$86,000, which will pay for the grad student's time and tuition at the university. There was some discussion about ownership of the data. It is being worked out by the biologists, and Kelli expects a final copy of the MOA next week.</p> <p>Some things to consider:</p> <ul style="list-style-type: none"> • Alex Irby noted that previously the professor got wages while student was working on the project. He felt that due to the dedication and professionalism of Dr. Shipley, this would not be the case here. • The Cooks are guaranteeing the work will be finished.

	<ul style="list-style-type: none"> • The MOA is for the work performed after the samples are collected and leading up to the modeling. • The University will develop data from the samples collected, and they will own that data. Drs. John and Rachel Cook and the grad student will develop models from the data, and they will own the modeling and publications that they develop from the data. The CBC will have full rights to use the data and publications in the end. • What is the product? There will be a minimum of five manuscripts. • The grad student will develop her publication as a student of the university. She will own it, but the university will have publishing rights. • The elk population has decreased dramatically and this is a way to provide food for them. Without a model, nothing will be done to change this population decrease. • The Council’s payroll accountant will charge for payroll services as long as Deborah is on the payroll. Barbie suggested that we may be able to change Deborah to the same payroll schedule as the Council staff in order to save on payroll services. • Randy Doman stated, “The bottom line is the CBC doesn’t really care so much about (owning) intellectual property as being able to affect the eco system, and we will have that knowledge to change the eco system to help grow. That’s all we need. CBC doesn’t really need ownership of the intellectual knowledge. It would soon divert us from what we are supposed to do, and we think we will still be able to make some things happen and use it in management decisions to push things in the right direction. That’s our whole goal. We got into research because no one was doing that and everyone was focused on winter range. And we’ve done a 180; its going to summer range and it’s changed the whole way we look at the forest and how we manage; and this is what this is about.”
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PRESENTED BY	Randy Doman, Co-Chair, CBC Recreation Subcommittee
DISCUSSION	<p>The CBC is developing a 243-mile motorized route, the GEM (Grand Exploration Motorized) Trail from Elk City to Avery. The trail incorporates existing trails and roads over federal, state, and private land. The CBC is requesting that the CRCD become the easement holder for a parcel of privately-owned land between South Fork of the Clearwater River and Highway 12; a strip 50” wide owned by James Pankey of Kooskia, thus incorporating it into the GEM Trail. The right-of-way is needed before the highway district will work with the CBC to have access to the highway. Parks and Rec already has an MOA with the IDT, and CBC wants to get the project off the ground and eventually turn it over to a consortium that may include the Forest Service, Idaho Parks and Rec, and trail users.</p> <p>The CBC has gone to the Parks and Rec Board, but they won’t move ahead to assume management of the Trail until the CBC can get the correct endorsements and easements, which the CBC is working on. They are also working to get the entire route digitized into an app for trail users. They will be able to access information about locations on the trail. For example, the trail user would be able to see that at Pierce, Idaho, is a museum for the original mining and logging of the area. When they go over Bertha Hill, they would see the oldest lookout in the US for fire protection purposes. This plan would take the trail to Avery, where they can already access trails into Canada, and now they are looking south because there is interest to extend the trail to McCall, Idaho. They hope to have signage and promotion done by October and the digitation done to Pierce by “the time snow flies.”</p> <p>Barbie consulted with an attorney, and the attorney advised that nonprofits, unlike government entities, would not be immune from liability, exposing it to collection of a judgment. Even if there is insurance in place to cover the liability, the Council will bear the burden of increased premiums. There is also the burden of maintenance of the right-of-way by the easement holder.</p>

CONCLUSIONS	The Council fully supports the project, but questions whether the Council is the right organization to take this on if Idaho County is willing to assume the easement without the liability concern. Randy will discuss the easement with Idaho county.
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Upcoming Council Meeting Dates

PRESENTED BY	Barbie Miller
	<ul style="list-style-type: none"> • August 24, 2017: Preliminary FY 2018 budget review and annual meeting planning. • September 22, 2017: Annual meeting and dinner to include election of officers and approval of FY 2018 budget. • October 26, 2017 • Combined November-December meeting date will be determined after Annual meeting. <p>Scheduling meetings:</p> <ol style="list-style-type: none"> 1) Initial invite sent out to members the 1st Thursday of the month. 2) Call out for agenda items by the 2nd Thursday of the month. 3) By the 3rd Thursday of the month, we need a commitment from members to ensure a quorum will be present. <p>Council members recommended that the Council amend the Bylaws to reduce the quorum requirement for Council meetings from five to four. Barbie will draft amended Bylaws to revise the quorum requirement and update the physical location for the Council office. The Council will review the Bylaws at the August Council meeting.</p>

Announcements

Barbie read a thank you note received from a teacher that attended the Sustainable Forestry Tour, which the Council sponsored.

Meeting Adjourned by Tera King at 3:23 p.m.