



Clearwater Resource Conservation and Development Council, Inc.

Council Meeting Minutes

Thursday, May 25, 2017

1:00 p.m. to 2:30 p.m.

Brammer Building, Lewiston, ID

Attendees (*X indicates attendance*)

COUNTY REPRESENTATIVES		CITY REPRESENTATIVES	
<input checked="" type="checkbox"/>	Alan Martinson, Latah County, Secretary/Treasurer	<input checked="" type="checkbox"/>	Art Bettge, City of Moscow
<input checked="" type="checkbox"/>	Bob Tippet, Nez Perce County	<input type="checkbox"/>	
<input checked="" type="checkbox"/> Clyde Hanson, Idaho County, Vice President		AT-LARGE MEMBERS	
<input type="checkbox"/>	John Smith, Clearwater County	<input type="checkbox"/>	Malcolm Dell
<input checked="" type="checkbox"/>	Mike Ponozzo, Lewis County	<input checked="" type="checkbox"/>	Tera King, President
OTHER			
<input checked="" type="checkbox"/>	Barbie Miller, Executive Director, Clearwater RC&D	<input checked="" type="checkbox"/>	Irene Bain, Office Assistant, Clearwater RC&D

Call to Order

MEETING CALLED TO ORDER BY	Tera King, President	AT	1:00 p.m.
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Agenda Changes

REQUESTS	Barbie noted that an addition at 2:00 p.m. was added since the agenda was mailed out: request to increase Office Assistant hours.
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Approval of March 23, 2017 Meeting Minutes

MINUTES WERE EMAILED ON	May 23, 2017				
CHANGES	None				
MOTION TO APPROVE BY	Clyde Hanson	SECONDED BY	Mike Ponozzo	PASSED	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Treasurer's Report

PRESENTED BY	Alan Martinson				
DISCUSSION	<p>Alan Martinson presented the Treasurer's Report and the Transaction Report by Class, as of May 24, 2017. Alan described the details of the Report, including any discrepancies and negative balances, and stated that the reimbursements have been submitted.</p> <p>Alan requested that \$25,000 be taken out of Council Operations and transferred to the Reimbursement Reserve Fund to have a cushion to pay the Reimbursement Account bills. The Reimbursement Reserve Fund would then maintain a \$75,000 balance.</p>				
CONCLUSIONS	After discussion, a motion made to approve the transfer of \$25,000 from Council Operations to Reimbursement Reserve Fund.				
MOTION TO APPROVE BY	Clyde Hanson	SECONDED BY	Art Bettge	PASSED	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Executive Director's Report

PRESENTED BY	Barbie Miller
EXECUTIVE COMMITTEE VOTES BY EMAIL	
Hiring the following based on recommendation from the CBYCC hiring committee: Nathaniel Davis – Kooskia – Returning crew leader – \$19.08/hour Melanie Martinez – Kooskia – Returning crew leader – \$19.08/hour Richard Norton – Pierce – Returning crew leader – \$19.08/hour Monique Stamper – Orofino – New crew leader – \$16.50/hour Anela Gianopulos – Grangeville – New crew leader – \$17.00/hour	Approved April 17, 2017
Contract modification #4 for the Clearwater Basin Youth Conservation Corp (CBYCC) professional services contract with Framing Our Community (FOC).	Approved April 20, 2017
Hire Naomi Estrada as Field Botanists for the WHRI vegetation program at \$12.50/hour.	Approved April 26, 2017
Modification 6 to Forest Service CBYCC agreement 14-PA-071 to add \$85,000 in funding for the Clearwater Basin Youth Conservation Corp program.	Approved May 4, 2017
Hire Joellyn Moine as Field Botanist for the WHRI vegetation program at \$12.50/hour.	Approved May 8, 2017
New agreement with the US Army Corps of Engineers in the amount of \$24,000 to provide funding to support the Orofino CBYCC crew.	Approved May 18, 2017
GRANT APPLICATION FOR FOREST FUN CAMP	
Courtney Couch with the Forest Service is looking for new funding for the Forest and Fun Camp as the current agreement will expire in a year, and she has found a grant with BOG. Together, Courtney and Barbie submitted the application on May 19 and should be notified by June 19 whether it is awarded or not. They applied for \$1,793 to fund transportation, presenter fees, camp staff, and admin fees.	
INLAND NW FOOD NETWORK PROJECT UPDATE	
Barbie had a teleconference on May 3 with Teri McKenzie, the new INWFFN treasurer, and their new accountant they partnered with in anticipation of their transition to becoming a new 501(c)3. Discussion included what the transition will entail, and they are hoping to have it in place by June 1. They have applied for a Laura Cunningham grant in the amount of \$20,962.18. This grant's priorities include education for children, rural health care, and programs in underserved population and communities. The award will be announced and disbursed by August 31. They are also continuing to build community relationships. Kootenai Health has made a \$3,500 donation for the Power of Produce youth club. INWFFN also participated in the Idaho Gives campaign. All in all, they are becoming more self-sufficient.	
SPONSOR CONTRIBUTIONS REQUESTS	
The sponsor contributions requests were mailed out on May 15; City of Moscow and Latah County requests were mailed out earlier, at their request. Requests were mailed to the same ones that we have sent to in the past, but if there are suggestions for who should be added to the list, please let Barbie know.	
WHRI FIELD BOTANISTS UPDATE	
Six field botanists were hired, and they started on Monday, May 22. This is the second season of a two-year program, and they should be getting the results from the University of Idaho with data compilation which will then be sent to the Pacific Northwest Research Center.	
GENERAL UPDATES	
<ul style="list-style-type: none"> Barbie is still corresponding with the Forest Service about the Collective Agreement under which they billed us \$70,000 nine months after the agreement had expired. Tera reported that the ten-year CFLRP agreement is set to expire in 2019. Funding in the amount of \$4M is being reduced to \$2M, affecting RC&D funding. It may be the last modification or a lesser amount next year. 	

Western RC&D Update

PRESENTED BY	Clyde Hanson
DISCUSSION	<p>A conference call for the Western RC&D was held on May 16 to discuss approval of budgets and filling two open officer positions. The FY 2017 budget was reopened and dues were (retroactively) reduced from \$150 back to \$75 for FY 2017 as well as the FY 2018 budget. The open positions, one of which was Bill Moore from SW Idaho RC&D, were reelected.</p> <p>Proposals were made restructuring the National Board. Regions will supply one member to the board to increase the National Board from 14 to 20 members.</p>

CBYCC Update

PRESENTED BY	Tera King and Barbie Miller
DISCUSSION	<p>Altogether, there are 33 new CBYCC hires for the season. Part of the process of hiring is interviewing every eligible applicant as part of the education process for these young people. There are five regular crews, and this year the Selkirk-Bitterroot Trail boss is putting two CBYCC members on his crew to take out with his regular Forest Service crews. The CBYCC program has grown from one crew to three, and now there is five. The curriculum was expanded this year, giving the crews a more rounded experience rather than working only on one type of task.</p> <p>We have had additional partnering opportunities this year diversifying funding sources, so right now we are about 70% funded by the Forest Service. Half of that 70% comes from CFLR, a program that will be ending soon. This Forest Service agreement is a five-year contract, but we are not sure of funding after it is ended.</p> <p>Barbie put together an application for a contract with the Corp of Engineers for six-weeks of funding for this year, and the Orofino crew is working for them most of the season. The Park Service hired the crew for a week or two, and although we are not sure of continued Park Service participation, we are not as dependent on them with such short-term work. Idaho County hired the crew for three weeks of work; they have a couple of weeks with the BLM; and three weeks with Idaho Firewise. Idaho Department of Lands (IDL) hired them for work, as well. Hopefully, the time at the IDL will be successful and result in more funding for another year.</p> <p>In summary, the program is fully funded for this year and next year.</p>

Request to Hire CBYCC Crew Members

PRESENTED BY	Barbie Miller
DISCUSSION	<p>We've received approximately 63 applications and have interviewed approximately 50 of those applicants in Orofino, Pierce, Kooskia, Kamiah, and Grangeville.</p> <p>Crew leaders start work on June 5; the youth-parent orientation is June 10; crews start work June 12 with two days of training and then into the field work; and the season wraps up on August 3 with a BBQ and award ceremony. Council members are invited to attend.</p> <p>This year's event will include a logger sports competition in the morning, while a few at a time are helped by the Idaho Department of Labor with rewriting their resumes. Pacific Logging Conference is trying to introduce the logging careers in the schools to give a taste of the opportunities that are available, and these competitions can help with that in this fun situation.</p> <p>Our biggest roadblock for our crews is the lack of vehicles. The forest service is providing all five of our crew vehicles this year, and it's quite a crowded situation with six people plus equipment in each vehicle. This may be problematic in future seasons.</p> <p>Brad Bence from Fenn Ranger Station has wanted to incorporate kids from the CBYCC program into the wilderness trail crew (WTC) program for several years, and this year it materialized. We had</p>

	<p>three 18-year olds who were interested in the WTC and two were hired. Their schedule is nine days on, five days off.</p> <p>Offers of employment have been made, and so far, everyone is on board; but we may need an alternative. The CBC has approved the budget for the five regular crews as well as the additional two members for the WTC at \$7.25 per hour. WTC members will be paid an additional \$28/day per diem. Supplies for the crew members are included in the crew budget.</p>					
CONCLUSIONS	Motion to hire the CBYCC crews for the 2017 season.					
MOTION TO APPROVE BY	Alan Martinson	SECONDED BY	Clyde Hanson	PASSED	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

Request to Increase Office Assistant Hours

PRESENTED BY	Barbie Miller					
DISCUSSION	<p>The Council originally approved 15-20 hours per week for an Office Assistant. Irene Bain, our current Office Assistant is willing to work longer, as needed, up to 25 hours per week. Barbie is asking to increase her hours to 15-25 hours per week. This position is under budget.</p>					
CONCLUSIONS	Motion to increase the hours from 15-20 hours per week to 15-25 hours.					
MOTION TO APPROVE BY	Mike Ponozzo	SECONDED BY	Alan Martinson	PASSED	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

Palouse Knowledge Corridor and Sixth-Grade Forestry Tour Contribution Requests

PRESENTED BY	Barbie Miller					
DISCUSSION	<p>The Palouse Knowledge Corridor requested a contribution to their organization to help them “increase their ability to promote the (Palouse) region.” The request from the Palouse Knowledge Corridor is a new request. As we work to expand our relationships, this might be an opportunity to get our name out there, advertising wise, to increase relationships. Bob Tippet, Nez Perce County Commissioner, expressed that the Palouse Knowledge Corridor does not include Lewis Clark State College among their educational consortium even though the college serves the Palouse region as well as the Clearwater valley.</p> <p>The Sixth-Grade Forestry Tour, based in Clearwater County, requested a contribution for their 2017 program. Last year the Council contributed \$200 for the Sixth-Grade Forestry Tour and \$100 to Earth Day.</p> <p>The Council operating budget includes \$1000 for project support, and so far, the Council spent \$500 of the \$1,000 budgeted.</p>					
CONCLUSIONS	Motion to contribute \$100 to the Palouse Knowledge Corridor and \$200 to Sixth Grade Forestry Tour. Barbie will include a letter to the Palouse Knowledge Corridor requesting that they consider including LCSC among their educational consortium.					
MOTION TO APPROVE BY	Art Bettge	SECONDED BY	Bob Tippet	PASSED	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

Announcements

Tera will arrange with Barbie to finish her performance review.

Meeting Adjourned

MOTION TO ADJOURN BY	Clyde Hanson	SECONDED BY	Art Bettge	PASSED	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	AT	3:05 p.m.
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