



CLEARWATER RESOURCE CONSERVATION AND DEVELOPMENT COUNCIL, INC.

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The Clearwater RC&D Council's mission is to provide leadership in building local collaborations for sustainable community and resource development that will improve the quality of life for residents of north-central Idaho.

Clearwater Basin Collaborative

Request for Qualifications: Clearwater Basin Youth Conservation Corps Crew Leaders in Orofino and Grangeville

Due March 24th, 2017

Background and Introduction

The Clearwater Resource Conservation and Development Council, Inc. (RC&D) is a non-profit organization that sponsors the Clearwater Basin Collaborative (CBC).

The CBC is a collaborative effort comprised of representatives from local and state governments, conservation groups, non-profit or community organizations, timber products industry, motorized interests, sportsmen, and local citizens. Their vision is to enhance and protect the ecological and economic health of the forests, rivers and communities within the Clearwater Basin. For further information, please visit the CBC website at www.clearwaterbasincollaborative.org.

For the 2017 season, the CBC is partnering with local private, state, and federal agencies and organizations to offer an 8 week paid program (June-August) for youth ages 16 to 18. CBYCC crews consist of 5 youth plus a crew leader for each. More information about the CBYCC is available at www.clearwaterbasincollaborative.org/.

This RFQ is specifically looking for experienced crew leaders. There are two positions available; one crew leader for the Grangeville-based crew and one crew leader for the Orofino-based crew.

Project Objectives

The CBYCC will expose youth to natural resource career opportunities and facilitate development of practical problem-solving skills while participants work alongside CBC and natural resources specialists on projects that restore aquatic and terrestrial habitat and promote healthy rural communities. A paid youth program offers local youth an opportunity to experience the forest in a work-place setting while also providing a fun learning environment and exposure to hands-on skills.

Project Location

The CBYCC serves the Clearwater Basin in central Idaho. Of the five CBYCC crews, 2 will be based in Kooskia, 1 will be based in Pierce, 1 will be based in Orofino, and 1 will be based in Grangeville. All of the crews will work on projects offered by the Nez Perce-Clearwater National Forests, U.S. Army Corps of Engineers (Dworshak), Idaho Firewise, the Nez Perce Tribe, the Idaho Department of Lands, the National Park Service, the Bureau of Land Management, and Idaho County within 1.5 hours of their base location.

Job Description

The CBYCC Planning Committee will review Crew Leader qualifications, conduct interviews, and provide a hiring recommendation to the Clearwater RC&D.

Compensation will be \$16-20 per hour (DOE). The official start date for crew leaders will be June 5th although a minor amount of training may occur prior to the start date. The last day of the season will be August 4th, 2017. Approximately 2 additional days may be required for reporting and cleanup purposes immediately following the program's end date. Hours will be from 6am to approximately 4:30pm Monday thru Thursday, although this may vary depending on project work and/or unexpected circumstances. Additional hours may be necessary on Fridays in order to prepare for the following weeks activities.

Crew Leader Minimum Qualifications:

1. Must be at least 21 years old.
2. Must abide by the Clearwater RC&D policies as outlined in the Employee Handbook.
3. Must pass a standard background check for working with minors.
4. Must have a valid driver's license and pass the offered Defensive Driving Course.
5. Must be able to hike cross country and navigate in a forest setting using a map and compass.
6. Must be able to use a basic GPS unit.
7. Must be able to demonstrate some prior experience working with teenage youth.
8. A 4 year degree in a natural resources or education field is desired, but not required.
9. Familiarity with the Nez Perce-Clearwater National Forests is desired, but not required.

Crew Leader Job Description:

1. Commit to the CBYCC objectives, have a dynamic personality, and be able to interact with youth ages 16-18.

2. Assist the CBYCC in implementing field-based projects utilizing youth crews. Project work may include, but is not limited to: forest and watershed restoration, hazardous fuels reduction, wildlife and in-stream habitat improvement, water quality improvement, weed mapping and eradication, thinning and pruning, road clearing, and vegetation management projects.
3. Assist the CBYCC in conducting data collection and monitoring projects.
4. Oversee the day-to-day activities of the assigned youth crew and provide for their safety at all times.
5. Coordinate with project work leads, the CBYCC Operations Manager and the USFS Operations Liaison prior to starting weekly project activities in order to ensure that all protocols, equipment, and other needs are prepared ahead of time.
6. Have a working knowledge of forest ecosystems and ecological processes.
7. Implement the CBYCC Safety Program.
8. Attract and work with program and community volunteers.
9. Assist in the development, organization, and implementation of the CBYCC curriculum.
10. Follow written protocols and task orders for all project-level and monitoring activities.
11. Assist youth in filling out accurate timesheets, collect timesheets for entire crew at the end of each pay period, and provide all timesheets to employer.
12. Assist with youth interviews prior to and after summer program and assist in youth career counseling activities.
13. Report to CBYCC Program Manager on project outcomes, project lead performance, and crew performance on a weekly basis.

Request for Qualifications

The Clearwater RC&D Council, on behalf of the CBC is seeking qualified Crew Leaders for the Orofino and Grangeville CBYCC crews (one crew leader in each location).

Please email a cover letter (be sure to indicate which crew location you are available for), resume, and at least 3 references to director@clearwaterrcd.org by close of business on March 24th, 2017.

Review of qualification materials is scheduled to take place soon after the closing date. Applicants will be notified of their status within 2 weeks of the closing date. If you have questions regarding this Request for Qualifications, please call the Clearwater RC&D Executive Director, Barbie Miller, at 208-883-4471.

Terms

This solicitation does not commit the CBC or the Clearwater RC & D Council, Inc. to pay any costs incurred by the applicant in the preparation or presentation of RFQ materials, including any interview time and expense. All responses to the Request for Qualifications become the property of the RC&D. The content of all submitted materials will be kept confidential until the selection of the successful applicants is publicly announced.