

**CLEARWATER RC&D COUNCIL, INC.**  
**MEETING MINUTES**

June 26, 2014

Brammer Building, Lewiston, ID

1:15 p.m. to 3:15 p.m.

<b>ATTENDANCE</b>
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Tera King – President of Clearwater RC&D  
Dick Hodge – Executive Vice President of Clearwater RC&D  
Jacqui Gilbert – Vice President of Clearwater RC&D  
Ivy Dickinson – Secretary of Clearwater RC&D  
Clyde Hanson – Idaho County  
Bob Tippet – Nez Perce County  
Greg Johnson – Lewis County  
Tom Lamar – City of Moscow  
Ken Roberts – At-Large Member  
Drew Blankenbaker – Executive Director of Clearwater RC&D

<b>CALL TO ORDER</b>	~	<b>INTRODUCTIONS</b>	~	<b>AGENDA CHANGES</b>
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- Tera King called the meeting to order at 1:15 p.m. and introductions were made.
- *Ken Roberts moved to approve the May 22, 2014 Minutes, as presented. Clyde Hanson seconded. Motion passed.*

Treasurer's Report

- Due to Alan Martinson's absence, Drew Blankenbaker presented the Financial Report and the Transaction Report by Class, as of June 17, 2014.
- Drew described the details of the Financial Report, including any discrepancies or negative balances, and stated that all of the reimbursements have been submitted.
- Drew also discussed the preparation of the preliminary budget for FY 2015, to be presented at the Council's August meeting.

Executive Director's Report

- Drew Blankenbaker reviewed his activities and accomplishments over the last month and discussed several upcoming events.
- Drew reported that the Pearl Theater received notification from the IRS that their application for 501(c)3 status was approved and that the fiscal sponsorship by the Council for their project has concluded. Drew presented a letter received from Rhea Verbanic, President of the Pearl Theater, expressing their appreciation of our services.
- Drew also provided an update on a potential new event involving a continuation of the Wildfire Safe, Sound, and Code Smart conference that took place last fall in Idaho Falls. Pam Herdrich of High Country RC&D Council is leading this effort.
- Drew reported that the presentation before the Latah County Commissioners occurred on June 23<sup>rd</sup> and that the sponsor contribution request was well received.
- Drew stated that there were five decisions made by the Executive Committee via email since the Council's May meeting. This included unanimous approval of the following:
  - Forest and Fun Camp – Agreement Modification #2
  - Clearwater Basin Youth Conservation Corps – New Participating Agreement
  - Framing Our Community – Contract Modification #1
  - The Habitat Group – Idaho Fish and Wildlife Foundation Grant Application
  - Wildlife Habitat Restoration Initiative – Agreement Modification #1

## NEW BUSINESS

### National Association of RC&D Councils Conference – Report

- Clyde Hanson provided the Council with a comprehensive report on the National Association of RC&D Councils Conference that took place in Mobile, AL, June 1-4, attended by Clyde and Drew.
- Clyde reported that all travels were made safely, the accommodations were adequate and that the reception held on the first night of the conference was full of festivities.
- Clyde provided Council members with photo documentation for much of the conference and reported that all conference sessions were recorded and will be available on the National Association's website.
- Clyde reviewed each of the conference sessions that Drew and he attended.
- Drew agreed to provide Council members with links to those sessions that would be most pertinent to the activities of our Council.
- Clyde also reported on the Western RC&D Association meeting that took place in Mobile and reported that the election of officers proceeded with the nominations as previously presented. The Western Association's Outstanding Staff Leadership Performance Award was also presented to Drew at this time.

### Clearwater Basin Collaborative – CFLRP Modification #3

- Tera King provided Council members with an overview of the CFLRP Modification #3. The agreement modification provides additional funding for the work of the CFLRP monitoring efforts during FY 2015 in the amount of \$517,800.00.
- The Council agreed that the additional funding was necessary for the continued success of the Clearwater Basin Collaborative and was glad to see the continued support of the Forest Service and the CBC partner organizations.
- *Clyde Hanson moved to approve the Agreement Modification #3, as presented and directed staff to gather the appropriate signatures on the Agreement. Ken Roberts seconded. Motion passed.*

### Clearwater Basin Collaborative – RAC Funding New Collection Agreement

- Tera King provided Council members with an overview of the new agreement for the Resource Advisory Committee funding in the amount of \$60,000. The funding provides for much of the general support needed for the CBC's work. This agreement is being proposed as a new five year commitment to the work of the CBC.
- This agenda item was for information purposes only, and Drew stated that the Executive Committee would most likely consider this prior to the Council's July meeting.

### Clearwater Basin Collaborative – Region Cost Share Agreement Modification #1

- Tera King provided Council members with an overview of Modification #1 for the Region Cost Share Agreement. This funding will provide for additional general support of the work of the CBC. The agreement modification and financial plan are currently being drafted but will most likely be for approximately \$85,000. This agenda item was for information purposes only, and Drew stated that the Executive Committee would most likely consider this prior to the Council's July meeting.

### The Habitat Group – New Cost Share Agreement

- Drew Blankenbaker provided Council members with an overview of the draft cost share agreement that will provide approximately \$3,000 to the work of the Habitat Group. This agenda item was for information purposes only, and Drew stated that the Executive Committee would most likely consider this prior to the Council's July meeting.

## OLD BUSINESS

### Greater Palouse Meat Producers Feasibility – Update

- Jacqui Gilbert provided an update on the Greater Palouse Meat Producers work and informed the Council that their Rural Enterprise Business Grant was successful and that an announcement will be made by the Clearwater Economic Development Association in the near future.
- A plan of work will be made available over the coming months and the Council's matching contribution will be requested once the RBEG funding requires it.
- Further developments and updates on the GPMP's website will be shared at future Council meetings as more information becomes available.

## COMMITTEE REPORTS

### Financial Review Committee

- No updates were presented, but Drew reiterated that the preliminary FY 2015 budget will be presented at the Council's August meeting.

### Forestry/Fire Committee

- Ivy Dickinson reported that Mark Elliott will be the new state firewise liaison and that several Smoky Bear paintings were on display at the State Capital in Boise, in celebration of his 70<sup>th</sup> birthday.
- Ivy also reported on Idaho Firewise's new project manager, Brett Van Paepeghem, who is based in Boise and began working this month.
- Tera King provided updates on the CBC's weed assessment report by MIA Consulting, further monitoring work being performed by Ecosystem Research Group, and future happenings involving the Clearwater Basin Youth Conservation Corps.

### Agriculture Committee

- Given that no members of this Committee were present, no updates were presented.

### Sustainable Resources Committee

- Jacqui Gilbert reported that the Inland Northwest Food Hub has been drafting and reviewing four different financial scenarios regarding their business plan. Further updates will be provided as more information becomes available.

*Greg Johnson moved to adjourn the meeting. Dick Hodge seconded the motion. The meeting adjourned at 3:15 p.m.*